

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

May 26, 2016, at 7:00 p.m. at Parkland Community Library

Present: Karl Siebert, Barry Cohen, Bob Fager, Lynn Feldman, James Melick, Nancy Holler, Lynne Harakal, Frank Motaka, Samuel Feldman, Esquire, and Executive Director Debbie Jack.

PRESIDING: Karl Siebert

No Public Comment

MINUTES:

Lynn Feldman made a motion to approve the April 28, 2016, minutes. Frank Motaka seconded the motion, and the April 28, 2016, minutes were unanimously approved.

TREASURER'S REPORT: Bob Fager

1. Bob Fager made a motion to accept the April 2016 Treasurer's Report. Nancy Holler seconded the motion and the April 2016 Treasurer's Report was unanimously accepted.
2. Bob Fager spoke with John Vignone regarding the projected tax revenue for the next fiscal year. Bob Fager will continue to monitor the receipt of the tax revenue.

NEW BUSINESS:

1. Frank Motaka made a motion to approve the 2016-17 Board meeting schedule with the October 2016 meeting date being changed to October 20, 2016. Lynne Harakal seconded the motion and the 2016-17 Board meeting schedule was unanimously approved with the foregoing change.
2. Frank Motaka made a motion to approve the 2016-17 Holiday Schedule. Lynne Harakal seconded the motion and the 2016-17 Holiday Schedule was unanimously approved.
3. The Board was provided the proposed Personnel Budget for 2016-17 to review prior to the June Board meeting.
4. Debbie Jack provided the Board with the library's 2016-17 Proposed Budget. The Board will vote on this at their June Board meeting.
5. Bob Fager made a motion to approve the hiring of Carly Simon on a full-time basis as of June 1, 2016. Barry Cohen seconded the motion and the hiring of Carly Simon on a full-time basis beginning June 1, 2016, was unanimously approved.

6. Barry Cohen made a motion to approve the new land kickoff event budget. Lynn Feldman seconded the motion and it was unanimously approved.
7. Lynn Feldman made a motion to retain Financial S&Lutions, LLC, to assist with the forthcoming referendum. Bob Fager seconded the motion and it was unanimously approved.
8. James Melick reviewed the two fire alarm control panel (FACP) quotes received (Eastern Time Inc. and Tyco/Simplex-Grinnell) and recommended to the Board that the library contract with Tyco SimplexGrinnell to replace the FACP. Debbie Jack will contact them and proceed with contract and installation of the panel. Basis of the recommendation:
 - a. The existing FACP is of 1980's vintage and is no longer supported with OEM replacement parts
 - b. The Eastern Time option would require replacement of all smoke detectors and the manual pull station in addition to the new FACP
 - c. The Tyco/Simplex-Grinnell option is a direct maintenance replacement of the existing control panel and as such has a lower cost that the Eastern Time option and does not require a code enforcement review
 - d. New detectors or additional pull stations can be installed when and if needed in the future.

The Board went into Executive Session at 8:20 p.m. to discuss Referendum. The Board came out of Executive Session at 9:21 p.m.

Meeting was adjourned at 9:21 pm.

The next Board meeting will be Thursday, June 23, 2016, at 7:00 p.m. at the South Whitehall Township.

Respectfully submitted,
Lynn Feldman, Secretary