MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING

April 25, 2019, at 7:00 p.m. at Parkland Community Library


PRESIDING: Barry Cohen

CALL TO ORDER: 7:07 p.m.

OLD BUSINESS:

STRATEGIC PLAN: Barry Cohen

Debbie Jack presented the first draft of the Strategic Plan which was reviewed and commented on by various Board members. Kathy Osmond will work with Debbie on revisions to the first draft.

RENOVATION 4422: Nancy Holler

1. There was a meeting April 16th, 2019, with the Renovation Committee and Steve Carr of South Whitehall Township, regarding the library’s desire to explore the option of expanding the current library building.

2. Kim Wagner presented and reviewed a spreadsheet showing projected revenue and expenses, and factoring in a proposed building expansion.

3. Carrie Nedick discussed the fundraising/donation aspect of a proposed building expansion.

4. Nancy Holler made a motion to move forward with the renovations to the staff area and adding an addition to the building. Lynne Harakal seconded the motion and it was unanimously approved.

5. Nancy Holler made a motion to authorize Karen Ramsey to proceed with the preliminary drawings for permitting to South Whitehall Township, and to have Karen Ramsey revise her current contract to include a building expansion, which will be finalized at the May Board meeting. Kathy Osmond seconded the motion and it was unanimously approved.
RESIGNATION: Rob Cohen tendered his resignation as a member of the Board of Directors.

In Recognition and Profound Appreciation of Distinguished Service by

Robert M. Cohen

WHEREAS Robert M. Cohen joined the Parkland Community Library Board of Directors in June 2014, and has served with distinction through March 2019.

WHEREAS Robert M. Cohen served as liaison and facilitator between the Parkland Community Library and the Parkland School District, to the benefit of both organizations.


WHEREAS Robert M. Cohen always portrayed a thoughtful professionalism in every situation.

BE IT RESOLVED that the Parkland Community Library Board of Directors formally acknowledges and extends its profound appreciation to Robert M. Cohen for his sustained contribution to the Parkland Community Library and honors his 5 years of exemplary dedication and service to the Parkland Community Library.

Motion made by Barry Cohen to approve the foregoing Resolution. Lynn Feldman seconded the motion, and it was unanimously approved.

COMMITTEE REPORTS:
FRIENDS: Nancy Holler

1. The Friends Annual Lunch will be held on Thursday, May 2, 2019, at Morgan’s Restaurant.
2. The Friends Porch sale will be held on Monday, May 6th, from 10 a.m. to 6 p.m., with a rain date of Tuesday, May 7th.

HR COMMITTEE: Nancy Holler

Nancy Holler made a motion to amend the current surgical leave policy to include maternity/paternity. The revised policy will be named the Maternity/Paternity/Surgical Leave Policy, and the revisions will be placed in the updated Human Resources Handbook. Kathy Osmond seconded the motion, and it was unanimously approved.
MOTION FOR APPROVAL OF MINUTES:

Carrie Nedick made a motion to approve the March 28, 2019, minutes. Lynn Feldman seconded the motion, and the March 28, 2019, minutes were unanimously approved.

TREASURER’S REPORT: Lynne Harakal

Lynne Harakal made a motion to accept the March 2019 Financial Statement. Lynne Harakal seconded the motion and the March 2019 Financial Statement was unanimously accepted.

ACTION ITEMS: Debbie Jack

Action Items were reviewed.

The Board meeting adjourned at 8:57 p.m. on motion of Kathy Osmond, seconded by Nancy Holler.

Respectfully submitted,
Lynn Feldman, Secretary