MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING
June 24, 2019, at 7:00 p.m. at Parkland Community Library


PRESIDING: Barry Cohen

CALL TO ORDER: 7:02 p.m.

OLD BUSINESS:

EXPANSION 4422: Nancy Holler

1. Staff has compiled their wish lists. The Committee and Becky Wanamaker, staff representative, will be meeting the week of July 8th, with the architect.

2. Samuel Feldman, Esquire, mentioned that the professional services contract does not require a bid. The expansion of the architect contract was simply a change in scope. Once the Board implements any item in the architect’s plan, it will have to go out to bid.

STRATEGIC PLAN: Kathy Osmond

The final draft of the Strategic Plan 2019-2022 was reviewed. Kathy highlighted the next steps and accountability area. Frank Motaka made a motion to adopt the Strategic Plan 2019-2022. Bob Fager seconded the motion and the Strategic Plan 2019-2022 was unanimously adopted.

NEW BUSINESS:

2019-2020 BUDGET: Lynne Harakal

1. Lynne Harakal presented the 2019-2020 Budget, which included budget explanations and spreadsheet showing income and expenses. Lynn Feldman made a motion to adopt the 2019-2020 Budget as presented. Kathy Osmond seconded the motion and the 2019-2020 Budget was unanimously adopted.

Barry Cohen thanked the Budget & Finance Committee for all of their work on this year’s budget.
NOMINATING: Lynn Feldman

Lynn Feldman offered into the Minutes, the following Nominating Committee Report:

NOMINATING COMMITTEE REPORT - JUNE 2019

BYLAWS

1. ALL BOARD MEMBERS AGREE TO CONTINUE TO SERVE ON THE BOARD FOR AN ADDITIONAL YEAR, WITHIN THEIR CURRENT THREE YEAR PERIOD. THIS IS THE FIRST TERM FOR EACH DIRECTOR. ARTICLE IV

2. ALL OFFICERS ARE BEGINNING THE FIRST YEAR OF THEIR SECOND TERM. ALL OFFICERS AGREE TO REMAIN IN THEIR CURRENT POSITIONS FOR THE SECOND TERM. ARTICLE V, SECTION I

3. THE TERM OF SERVICE FOR COMMITTEES IS TWO YEARS. ALL COMMITTEE MEMBERS AGREE TO CONTINUE TO SERVE ON THE COMMITTEES IN THE SAME CAPACITY. HOWEVER, THE BYLAWS REQUIRE THE ROLES OF CHAIRPERSON AND VICE CHAIRPERSON TO REVERSE AFTER ONE YEAR. ARTICLE VI

SLATE OF OFFICERS 2019

PRESIDENT: BARRY COHEN
VICE PRESIDENT: NANCY HOLLER
TREASURER: ROBERT FAGER
RECORDING SECRETARY: LYNN FELDMAN
CORRESPONDING SECRETARY: LYNN FELDMAN

COMMITTEES

PERSONNEL
CHAIR: NANCY HOLLER, MEMBERS KATHY OSMOND, FRANK MOTAKA – New Chair will be Kathy Osmond

BUDGET
CHAIR: ROBERT FAGER, MEMBER LYNNE HARAKAL – New Chair will be Lynne Harakal

NOMINATING
CHAIR: LYNN FELDMAN, MEMBER FRANK MOTAKA – New Chair will be Frank Motaka

BUILDING
CHAIR: NANCY HOLLER, MEMBERS KATHY OSMOND, LYNNE HARAKAL – Nancy Holler will remain as Chair

NOTE: BYLAWS REFERENCE SPECIFICALLY ONLY THREE COMMITTEES AS STANDING COMMITTEES: NOMINATING, BUDGET AND PERSONNEL

Lynn Feldman made a motion to accept the Board Members, Officers and Committee Members as set forth in the foregoing Nominating Committee Report. Lynne Harakal seconded the motion and the Nominating Committee Report was unanimously accepted.
MOTION FOR APPROVAL OF MINUTES:
Nancy Holler made a motion to approve the May 23, 2019, minutes. Kathy Osmond seconded the motion, and the May 23, 2019, minutes were unanimously approved.

TREASURER’S REPORT: Bob Fager
Bob Fager made a motion to accept the May 2019 Financial Statement. Lynne Harakal seconded the motion and the May 2019 Financial Statement was unanimously accepted.

ACTION ITEMS: Debbie Jack
Debbie and Barry met with Rob Cohen and presented him with the framed Resolution in Recognition and Profound Appreciation of his Distinguished Service on the Board.

EXECUTIVE DIRECTOR ORAL REPORT:
National Library Card Sign Up month is in September, and in addition to the Touch-A-Truck event, the library is considering having local businesses offer discounts for individuals presenting a library card.

EXECUTIVE SESSION:
The Board went into Executive Session at 8:15 p.m. to discuss personnel issues. The Board came out of Executive Session at 8:56 p.m. The Board reconvened at 8:57 p.m. Kathy Osmond made a motion to approve the salary of the Executive Director. Bob Bold seconded the motion and the salary of the Executive Director was unanimously approved.

The Board meeting adjourned at 9:00 p.m. on motion of Bob Bold.

Respectfully submitted,
Lynn Feldman, Secretary