

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

May 27, 2021, at 7:00 p.m. by Zoom Video Communications

In Attendance: Barry Cohen, Nancy Holler, Bob Fager, Lynn Feldman, Lynne Harakal, Kathy Osmond,
Lisa Luciano, Lisa Roth

Absent: Carrie Nedick

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Barry Cohen

CALL TO ORDER: 7:09 p.m.

MOTION FOR APPROVAL OF MINUTES:

Lisa Roth made a motion to approve the April 22, 2021 minutes. Lisa Luciano seconded the motion and the April 22, 2021, minutes were unanimously approved.

Bob Fager made a motion to approve the May 25, 2021 Special Meeting minutes. Kathy Osmond seconded the motion and the May 25, 2021 Special Meeting minutes were unanimously approved.

TREASURER'S REPORT:

Bob Fager made a motion to accept the April 2021 Financial Statement. Lynne Harakal seconded the motion and the April 2021 Financial Statement was unanimously accepted.

NEW BUSINESS

Bob Fager made a motion to approve the 2021-2022 Board meeting schedule. Lisa Luciano seconded the motion and the 2021-2022 Board meeting schedule was unanimously approved.

The 2021-2022 Holiday Schedule was tabled for further discussion regarding the New Year's and Good Friday holidays.

HR COMMITTEE: Kathy Osmond

The HR Committee met with Debbie Jack and the committee is recommending a raise for staff.

In addition, due to Covid-19 and the expansion project, not all staff were able to use their vacation time. Accordingly, the committee is recommending that staff that will lose up to a week of their vacation time be paid for that time in this current fiscal year.

Kathy Osmond made a motion to pay staff for up to one week of vacation time if untaken by the end of the fiscal year. Nancy Holler seconded and the motion was unanimously approved.

EXECUTIVE DIRECTOR ORAL:

1. Debbie Jack updated the Board on the Diversity webinar that staff attended on May 19, 2021.
2. The Grand Opening will be June 22, 2021, with a rain date of June 24, 2021. Time to be determined. (Note: after these Minutes it was decided that June 22, 2021, will be the date of the Grand Opening, rain or shine)
3. Debbie Jack will schedule a Fundraising Committee meeting.

NOMINATING: Lynn Feldman

Lynn Feldman has the Officer and Committee assignments for the next fiscal year that will be presented at the June Board meeting. A huge thank you to Barry for his support and assistance through this process, and a thank you to all for accepting the proposed positions.

EXECUTIVE DIRECTOR – Debbie Jack presented her Annual Report to the Board.

The Board went into Executive Session to discuss a personnel matter and Board organization at 9:00 p.m.

The Board came out of Executive Session at 9:43 p.m.

The Board meeting adjourned at 9:44 p.m. on motion of Bob Fager, seconded by Lisa Luciano.

The next Board meeting will be held on Thursday, June 24, 2021, at 7:00 p.m. at the library.

Respectfully submitted,
Lynn Feldman, Secretary