

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

August 26, 2021, at 7:00 p.m. by Zoom

In Attendance: Kathy Osmond, Barry Cohen, Bob Fager, Lynn Feldman, Lynne Harakal, Lisa Luciano, Carrie Nedick and Lisa Roth

Absent: Nancy Holler

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Kathy Osmond

CALL TO ORDER: 7:09 p.m.

MOTION FOR APPROVAL OF MINUTES:

Lisa Luciano made a motion to approve the July 22, 2021 minutes. Lynn Feldman seconded the motion and the July 22, 2021, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

Debbie shared the new census numbers for our service area which currently are 63,112, but do not include the Allentown wards yet until that number can be broken down further.

There was discussion around the new mask mandate for the library that went into effect on August 11th, 2021.

PRESIDENT'S REPORT: Kathy Osmond

In looking to the future, Kathy has 3 goals for the Board to work on. They are:

1. Bylaws – review to determine if any revisions need to be made
2. Financial sustainability of the library
3. Visibility of the library and the Board in the community

TREASURER'S REPORT:

Barry Cohen made a motion to accept the July 2021 Financial Statement. Lynne Harakal seconded the motion and the July 2021 Financial Statement was unanimously accepted.

CONTINUING BUSINESS:

Friends Funds – more information to the Board in the fall.

BOARD ACTION ITEMS:

a. 2021-2022 Holiday Schedule

The 2021-2022 Holiday schedule was presented. Carrie Nedick made a motion to approve the 2021-2022 Holiday schedule. Lisa Luciano seconded the motion and it was unanimously accepted.

b. Landscaping – Lynne Harakal

The Committee met with 3 landscapers. Thoughts were to have all native plants that will 1) be environmentally friendly, 2) follow the mission statement of the library, and 3) provide programming opportunities for all ages.

Lynne Harakal made a motion to proceed with Edge of the Woods and Parkland Nurseries at a total not to exceed \$43,000 with yearly maintenance of \$3,700 for landscaping on the grounds surrounding the library. Bob Fager seconded the motion and it was unanimously accepted.

Kathy extended a huge thank you to Lynne and Nancy for all of their work on the landscaping project.

c. **Neff's & BB&T signers** – Kim Wagner

Kim Wagner discussed having to change signers on the bank accounts since the officers of the Board have changed with the new fiscal year.

Lynne Harakal made a motion to add Kathy Osmond, President, and Lisa Luciano, Treasurer, as signers to all of the Neff's National Bank and BB&T, now known as Truist, accounts that the Parkland Community Library holds, and remove the previous signers. Lynn Feldman seconded the motion and it was unanimously approved.

d. **Grants** – Kathy Osmond

Kathy Osmond reminded the Board that there's a new process of accepting grant monies. Debbie Jack informed the Board that the library was awarded a \$1,000 grant from 2021 WLCC Sophie Gerhard & Edwin Adamczak Community Grant for community gardens.

Lisa Luciano made a motion to accept the \$1,000 grant from 2021 WLCC Sophie Gerhard & Edwin Adamczak Community Grant. Bob Fager seconded the motion and it was unanimously approved.

Motion to adjourn at 7:57 p.m. by Bob Fager, seconded by Kathy Osmond and all in favor.

The next Board meeting will be held on Thursday, September 23, 2021, at 7:00 p.m.

Respectfully submitted,
Lynn Feldman, Secretary