

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

December 16, 2021, at 7:00 p.m. at the library

In Attendance: Kathy Osmond, Barry Cohen, Lynn Feldman , Bob Fager, Nancy Holler, Lynne Harakal,
Carrie Nedick, Lisa Luciano and Lisa Roth.

Absent: None

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Kathy Osmond

CALL TO ORDER: 7:00 p.m.

MOTION FOR APPROVAL OF MINUTES:

Lisa Roth made a motion to approve the November 18, 2021 minutes. Nancy Holler seconded the motion and the November 18, 2021, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

Review and discussion of Unattended Child Policy. Debbie will make the changes discussed and send to the full Board for an email vote.

Discussion of Non-Discrimination Policy for the public. Debbie will bring this policy to the Board for a vote at the next Board meeting.

PRESIDENT'S REPORT: Kathy Osmond

Kathy mentioned that Web Junction is a great resource for Board and staff for advocacy.

In March, Kathy would like to begin brief reports, in person, by department heads, for the Board to gain knowledge of what they do, challenges they have, etc.

TREASURER'S REPORT: Lisa Luciano

Lisa Luciano recommended, as chair and on behalf of the Finance Committee, to change the term of a one-year CD at Neffs National Bank that comes due on December 21, 2021, from 1 year to 6 months at the currently available interest rate offered by the bank. Lisa Luciano made a motion to execute the new CD for the term of 6 months at the currently available interest rate offered by the bank. Bob Fager seconded the motion and it was unanimously approved.

The Finance Committee will meet early in 2022 to discuss quasi-endowment possibilities for some of the library funds.

Lisa Luciano made a motion to accept the November 2021 Financial Statement. Lynne Harakal seconded the motion and the November 2021 Financial Statement was unanimously accepted.

BYLAWS: Kathy Osmond

There was further discussion regarding amendments to the current ByLaws.

The Board meeting was adjourned at 8:41 p.m.

The next Board meeting will be held on Thursday, January 27, 2022, at 7:00 p.m.

Respectfully submitted,
Lynn Feldman, Secretary