

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

January 27, 2022, at 7:00 p.m. by Zoom

In Attendance: Kathy Osmond, Barry Cohen, Lynn Feldman , Bob Fager, Nancy Holler, Lynne Harakal,
Lisa Luciano and Lisa Roth.

Absent: Carrie Nedick

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Kathy Osmond

CALL TO ORDER: 7:05 p.m.

MOTION FOR APPROVAL OF MINUTES:

Bob Fager made a motion to approve the December 16, 2021 minutes. Barry Cohen seconded the motion and the December 16, 2021, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

The library applied for an IMLS grant in support of workforce development. The grant was written for laptops, hotspots and monthly programs.

The library will be open for in-person programming beginning February 1, 2022, now that the Covid case numbers seem to be decreasing. Masks will still be required.

Meeting room use was discussed. The library's insurance agent will be at the February Board meeting to discuss the library's insurance policies.

PRESIDENT'S REPORT: Kathy Osmond

The list of donations is very impressive.

The library and Board are reassessing the use of the hallway outside of the Zirkel meeting room.

The Board's part of the Bylaws are complete at this point and will be sent to legal for review after receiving insurance policy clarification.

TREASURER'S REPORT: Lisa Luciano

Lisa Luciano reviewed the Finance Committee report that was submitted. Lisa Luciano made a motion to accept the Finance Committee report as written. Lisa Roth seconded the motion and the Finance Committee report was unanimously accepted.

Lynne Harakal made a motion to accept the audited June 2021 Financial Statement. Lynn Feldman seconded the motion and the audited June 2021 Financial Statement was unanimously accepted.

Lynne Harakal made a motion to accept the December 2021 Financial Statement. Lynn Feldman seconded the motion and the December 2021 Financial Statement was unanimously accepted.

BOARD ACTION ITEMS

The Code of Conduct Policy was amended to include new wording as follows: A parent or caregiver is responsible for the safety and well-being of their children on library property. Children under the age of 12 must be accompanied by an adult. Program attendance is allowed without a parent when library staff is present and the child has been signed in to the program.

Lynn Feldman made a motion to adopt the Code of Conduct Policy with the foregoing amended wording. Barry Cohen seconded the motion and it was unanimously adopted.

The Non-Discrimination Policy was presented. Lynn Feldman made a motion to adopt the Non-Discrimination Policy. Barry Cohen seconded the motion and it was unanimously adopted.

FRIENDS: Nancy Holler

Beginning February 1st, the Friends room will be open again for book sales.

In February there will be a sale on paperbacks.

In May, the Friends will host their first event. Ellie Laubner will present a talk on the flapper styles. Members of Friends and 1 guest will be invited.

In June, Friends are working towards a garden party, open to the public, with timed tickets. This will be a fundraising event.

EXECUTIVE DIRECTOR'S PRESENTATION: Debbie shared her Community outreach slide presentation with the Board.

The Board meeting was adjourned at 8:11 p.m.

The next Board meeting will be held on Thursday, February 24, 2022, at 7:00 p.m. at the library.

Respectfully submitted,
Lynn Feldman, Secretary