

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

July 28, 2022, at 7:00 p.m. at the library

In Attendance: Kathy Osmond, Lynne Harakal, Lisa Luciano, Lisa Roth, Madlen Miller, Nicole Wentline.
Carrie Nedick and Pranshu Gupta on the phone.

Absent: Nancy Holler

Also Present: Sammit Bal, Student Representative, and Debbie Jack, Executive Director

PRESIDING: Kathy Osmond

CALL TO ORDER: 7:02 p.m.

Kathy Osmond began by reiterating the current status of the Board and recent members who had quite a few years of service. General agreement among those present that there is a need for this board to strategically plan according to the makeup and needs of our community.

MOTION FOR APPROVAL OF MINUTES:

Lisa Luciano made a motion to approve the June 23, 2022, minutes. Lynne Harakal seconded the motion and the June 23, 2022, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

Debbie Jack informed the board of upcoming events which they might like to attend or at which they might volunteer to work. She will send out a spreadsheet for sign up.

PRESIDENT'S REPORT: Kathy Osmond

Kathy Osmond summarized the Board Governance 101 workshop she recently attended. She highlighted some of the information presented that pertains to the Board.

TREASURER'S REPORT: Lisa Luciano

Lisa Luciano went over the financial statements that were sent to all board members last week. The June 2022 Financial Statement was received for filing.

CONTINUING BUSINESS:

Carrie Nedick asked that the Fundraising Committee name change to Development Committee (this is the term used by all non-profits).

Kathy Osmond floated the idea that since we no longer have a Renovations Committee, perhaps it would help to form a Facilities Committee. ACTION: Debbie is going to think about that and the Board will discuss in September.

New board members volunteered for the following committees:

Human Resources - Madlen Miller

Nominating - Pranshu Gupta

Finance – Nicole Wentline

Friends Liaison - Lisa Roth agreed to shadow Nancy Holler with the intent to take over that role next July 2023. Lynne Harakal described how the Friends operate and support the library.

Debbie brought up two topics regarding committees:

1. Regular schedule of meetings for each committee
2. She would like to see the meetings be board-led and scheduled by the chairs as opposed to library staff led. NOTE: Lisa Roth mentioned the Equity, Diversity & Inclusion topics are usually driven by library needs, so there will be further discussion on this topic.

NEW BUSINESS:

Lynne Harakal passed around the recent Morning Call newspaper article that talked about native gardens and cross-pollination, and there was some further discussion around how the new landscaping fits into that.

Lisa Luciano asked Debbie if possible to start scheduling some of the adult events later in the evening and on weekends to better accommodate working parents.

BOARD ACTION ITEMS:

Committee Reports

Standing Committees:

- A. Budget/Finance - Lisa Luciano
- B. Nominating - Kathy mentioned the need for this committee to start meeting in September to plan for 3 new board members we will need by June 2023.
- C. Personnel/HR - No report

Special Committees:

- A. Equity, Diversity & Inclusion - Kathy mentioned a webinar occurring on Tues, Aug 2nd by Office of Commonwealth Libraries - Recruiting Diverse Board Members - hoping the ED&I committee members can participate.
- B. Friends Liaison - No report
- C. Development – No report

Public Comment - No public present

Motion to adjourn at 7:58 p.m. by Lisa Luciano, seconded by Nicole Wentline. All in favor.

The next Board meeting will be held on Thursday, September 22, 2022, at 7:00 p.m.

Respectfully submitted,
Lisa Roth Secretary