

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

December 15, 2022, at 7:00 p.m. by Zoom due to inclement weather

In Attendance: Kathy Osmond, Nancy Holler, Lynne Harakal, Lisa Luciano, Carrie Nedick, Lisa Roth,
Pranshu Gupta, Madlen Miller and Nicole Wentline.

Absent: None

Also Present: Sammit Bal, Student Representative, and Debbie Jack, Executive Director.

PRESIDING: Kathy Osmond

CALL TO ORDER: 6:35 p.m.

MOTION FOR APPROVAL OF MINUTES:

Nancy Holler made a motion to approve the November 17, 2022, minutes. Madlen Miller seconded the motion and the November 17, 2022, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

Debbie reported out on behalf of Aimee Joy Grillo who wanted the Board to know there were many positive comments about Transgender Week events, book lists and Facebook comments. People appreciated the information.

BOARD PRESIDENT REPORT: Kathy Osmond

No report this month.

TREASURER'S REPORT: Lisa Luciano

Lisa reviewed the financial statements and the audit documentation from fiscal year 2021-2022.

Lisa Luciano made a motion to accept the Audited June 2022 Financial Statement. Lynne Harakal seconded the motion and it was unanimously accepted.

The November 2022 Financial Statement was received for filing.

CONTINUING BUSINESS

A. Student Rep Report (Sammit Bal)

Sammit reported that his first Big Brainers event at the library had a great turnout (approx 40). There was a good mix of ages and has received a lot of positive feedback.

Kathy asked about involving Parkland High School students with the Community Garden. Sammit will contact the Environmental Club at PHS to see if they are interested.

B. Board Term

Carrie Nedick updated that she has drafted a document to get things started, and after sending to Kathy for review, is now working to address questions that were raised.

NEW BUSINESS: None

COMMITTEE REPORTS

Nominating: Nancy Holler

Nancy reported that on Friday, 12/9 the committee held a meeting to discuss current applications and some strategies around outreach to find the 3 new members.

HR Committee: Carrie Nedick

Carrie updated everyone on Debbie's recent request to update the Employee Handbook re: vacation time allocations for onboarding new employees. NOTE: The 90-day orientation period piece was added in as well.

Carrie and Debbie are going to go over the Employee Handbook one more time to see if any other redundant and/or unnecessary items that can be removed.

Friends of PCL Liaison:

January 5, 2023, at 2 p.m. is the next Friends meeting. March 4, 2023, is next porch sale.

Motion to adjourn meeting at 7:17 pm by Nicole Wentline, seconded by Lisa Luciano.

Respectfully submitted,
Lisa Roth, Secretary