

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

January 26, 2023, at 7:00 p.m. at the library

In Attendance: Kathy Osmond, Nancy Holler, Lisa Luciano, Carrie Nedick, Lisa Roth and
Madlen Miller

Absent: Lynne Harakal, Pranshu Gupta and Nicole Wentline

Also Present: Sammit Bal, Student Representative, and Debbie Jack, Executive Director

PRESIDING: Kathy Osmond

CALL TO ORDER: 7:07 pm

MOTION FOR APPROVAL OF MINUTES:

Carrie Nedick made a motion to approve the December 15, 2022, minutes. Lisa Luciano seconded the motion and the December 15, 2022, minutes were unanimously approved.

EXECUTIVE DIRECTOR'S REPORT: Debbie Jack

Debbie mentioned some upcoming plumbing work to be done. Consequently, the library will be closed on Thursday, February 9, 2023, until noon.

The library will be hosting a table at the following events:

- Sat, March 18th - PSD Community Resource Fair & Health/Wellness Symposium
- Thurs, March 23rd - PHS Job Fair (geared towards summer employment and student volunteer opportunities)

BOARD PRESIDENT REPORT: Kathy Osmond

Kathy brought up the topic again about the idea discussed at the end of last year about having our board meeting at another local library to do some networking - April/May maybe? Debbie will start checking around to see which one would be available to host us.

Kathy and Debbie met with the Upper Macungie Township manager and director of parks and recreation at the library and learned more about the new community center and what the facility will offer. UMT manager seems amenable to collaborating with the library and possibly providing:

Drop Off at UMT (much like we do at NWT)

Book Drop bin built into side of the building

Library lockboxes inside where UMT residents can drop/pick up materials

TREASURER'S REPORT: Lisa Luciano

The December 2022 Financial Statement was received for filing.

CONTINUING BUSINESS

A. Student Rep Report (Sammit Bal)

Sammit had been asked to contact the PHS Art Club about creating the signage for landscaping. He did actually check with one of the art teachers and is going to be sending some emails to follow up on this.

B. Board Term

Carrie had sent an email earlier this week with proposed draft program for board terms and specific officer terms. Also proposing to put a succession plan in place to know who will be officers for next 1-3 years out. Decision also needs to be made as to whether this change to term limits is retroactive. If anyone leaves before their term is up, need to check by-laws to see if we need to fill the seat immediately or can wait until the July or December start of new terms periods.

Any board members who are considering either the President or Vice President positions should contact Carrie.

It was agreed that:

A) We will pick this discussion back up in February

B) We need to let the 3 board members not here tonight know what has been discussed so far

NEW BUSINESS: None

COMMITTEE REPORTS

Nominating: Nancy Holler

Need to do one more interview but very excited about the slate of candidates so far.

HR Committee: Carrie Nedick

Debbie and Carrie waiting until Debbie spoke to the HR attorney, which she has. They indicated they will go over Employee Handbook again before February meeting.

SPECIAL COMMITTEES

Friends of PCL Liaison:

Nancy went over items discussed at last Friends Board meeting. The next Porch Sale is March 4th.

May 11th at 1pm is the annual luncheon at Morgan's and Nancy is encouraging all Board members to attend if they can.

Diversity & Inclusion: Debbie emailed the new D&I Mission Statement to the Board this evening. This will be added to the Agenda for Feb meeting so everyone has time to digest and comment if needed.

Motion to adjourn meeting at 8:21 pm by Lisa Luciano, seconded by Nancy Holler.

Respectfully submitted,
Lisa Roth, Secretary