PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

**Date:** November 16th, 2023 / **Time:** 7:00pm
**Location:** Parkland Community Library, 4422 Walbert Avenue, Allentown PA

**Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.

**Attendees**

**In Person:** Lisa Roth, Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Healley Saltz, Madlen Miller, Lisa Luciano, Yu Zhang

**Also in Attendance:** Maryellen Kanarr

**Absent:** Damian Goodman

**Meeting officially started by Lisa Roth at 7:01pm**

**Approval of Minutes** – (October 26th, 2023):
Motion to accept by Nicole Wentline, seconded by Yu Zhang
In Favor: All
Opposed: None

**Executive Director Report** (Maryellen Kanarr)
Available in Google drive
- STEM Grant for adding accessibility option for the meeting room.
- Meet & Greet – tours, musical.
- The library was awarded the PA Forward Gold Star status.
- New collection – checking out puzzle, board games.
- Beanstack – for reading programs, paid for by district library so no added cost.

**Board President’s Report** (Lisa Roth)
Reading is a ball – Lisa and Maryellen attended the first event in the series.
Springhouse middle school – English as a second language event, former principal is heading the department, collaboration is possible.

**Treasurer’s Report** (Lisa Luciano)
a. Financial Statement – November 2023
Available in Google drive
Motion to accept the Treasurer’s Report for filing by Stephanie Prevost, seconded by Maddy Miller
In Favor: All
Opposed: None
Continuing Business

a. Healley Saltz, Student Rep report
   • Child Development Club - Students participating in library events.
   • The debate team would like to meet in the library again.
   • Mock Court can be hosted in the meeting room – Feb/March
   • Video recordings scheduled for Nov 17th.
   • Trojan tech – tech support by students.
   • Monthly blasts – What is happening at the library?

New Business
Revision of Meeting Room Policy – first reading

Board Action Items
Collection Development Policy
Motion to approve the Collection Development policy by Yu Zhang, seconded by Lisa Luciano
In Favor: All
Opposed: None

Committee Reports
STANDING COMMITTEES
a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
b. NOMINATING – Pranshu Gupta – No report
   Stephanie will work on a member list excel.
c. PERSONNEL/HR – Madlen Miller – no report

SPECIAL COMMITTEES
a. DIVERSITY - tabled
b. FRIEND INVESTMENTS – No report
c. FRIENDS’ LIAISON – (Lisa Roth) – Always need two people to open the bookshop.
d. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment
No comment

Executive Session

Adjournment
Motion to adjourn at 8:03pm by Lisa Luciano, seconded by Nicole Wentline
In Favor: All
Opposed: None