

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: November 16th, 2023 / **Time:** 7:00pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Lisa Roth, Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Healley Saltz, Madlen Miller, Lisa Luciano, Yu Zhang

Also in Attendance: Maryellen Kanarr

Absent: Damian Goodman

Meeting officially started by Lisa Roth at 7:01pm

Approval of Minutes – (October 26th, 2023):

Motion to accept by Nicole Wentline, seconded by Yu Zhang

In Favor: All

Opposed: None

Executive Director Report (Maryellen Kanarr)

Available in Google drive

- STEM Grant for adding accessibility option for the meeting room.
- Meet & Greet – tours, musical.
- The library was awarded the PA Forward Gold Star status.
- New collection – checking out puzzle, board games.
- Beanstack – for reading programs, paid for by district library so no added cost.

Board President's Report (Lisa Roth)

Reading is a ball – Lisa and Maryellen attended the first event in the series.

Springhouse middle school – English as a second language event, former principal is heading the department, collaboration is possible.

Treasurer's Report (Lisa Luciano)

a. Financial Statement – November 2023

Available in Google drive

Motion to accept the Treasurer's Report for filing by Stephanie Prevost, seconded by Maddy Miller

In Favor: All

Opposed: None

Continuing Business

a. Healley Saltz, Student Rep report

- Child Development Club - Students participating in library events.
- The debate team would like to meet in the library again.
- Mock Court can be hosted in the meeting room – Feb/March
- Video recordings scheduled for Nov 17th.
- Trojan tech – tech support by students.
- Monthly blasts – What is happening at the library?

New Business

Revision of Meeting Room Policy – first reading

Board Action Items

Collection Development Policy

Motion to approve the Collection Development policy by Yu Zhang, seconded by Lisa Luciano

In Favor: All

Opposed: None

Committee Reports

STANDING COMMITTEES

- BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- NOMINATING – Pranshu Gupta – No report
Stephanie will work on a member list excel.
- PERSONNEL/HR – Madlen Miller – no report

SPECIAL COMMITTEES

- DIVERSITY - tabled
- FRIEND INVESTMENTS – No report
- FRIENDS' LIAISON – (Lisa Roth) – Always need two people to open the bookshop.
- DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment

No comment

Executive Session

Adjournment

Motion to adjourn at 8:03pm by Lisa Luciano, seconded by Nicole Wentline

In Favor: All

Opposed: None