

## **PARKLAND COMMUNITY LIBRARY Board of Directors Meeting**

**Date:** December 14<sup>th</sup>, 2023 / **Time:** 7:00pm

**Location:** Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

### **Attendees**

**In Person:** Lisa Roth, Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Lisa Luciano, Damian Goodman, Healley Saltz

**Also in Attendance:** Maryellen Kanarr

**Absent:** Madlen Miller, Yu Zhang

**Meeting officially started by Lisa Roth at 7:00pm**

**Approval of Minutes** – (November 16<sup>th</sup>, 2023):

Correction in the Treasurer's report section: Financial Statement - November 2023 **changed to** Financial Statement - October 2023

**Motion to revise by Lisa Luciano , seconded by Damian Goodman**

**In Favor: All**

**Opposed: None**

**Motion to accept by Lisa Luciano, seconded by Nicole Wentline**

**In Favor: All**

**Opposed: None**

**Executive Director Report** (Maryellen Kanarr)

Available in Google drive

- Received donations from 4imprint.
- Attendance at Tree lighting at covered bridge park.
- Family place workshops – Training staff member for this program
- Toy for tots donations
- New circulation desk member starting in January.
- Annual application for state aid accepted.
- Attendance at North Whitehall tree lighting

**President's Report** (Lisa Roth)

**Treasurer's Report** (Lisa Luciano)

- a. Financial Statement – November 2023  
Available in Google drive

Motion to accept the Treasurer's Report for filing by Lisa Luciano, seconded by Stephanie Prevost

In Favor: All

Opposed: None

### **Continuing Business**

- a. Healley Saltz, Student Rep report
  - Child Development Club
  - Posting events on Instagram
  - Gardening Club Projects

### **New Business**

#### **Board Action Items**

Meeting Room Policy – Further discussion in January

#### **Committee Reports**

##### **STANDING COMMITTEES**

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta – No report  
Ad will be posted in January
- c. PERSONNEL/HR – Madlen Miller – no report

##### **SPECIAL COMMITTEES**

- a. DIVERSITY - tabled
- b. FRIEND INVESTMENTS – No report
- c. FRIENDS' LIAISON – (Lisa Roth)
- d. DEVELOPMENT – No report

### **Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)**

#### **Public Comment**

No comment

### **Executive Session**

#### **Adjournment**

Motion to adjourn at 7:47pm by Stephanie Prevost, seconded by Lisa Luciano

In Favor: All

Opposed: None