

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: January 25th, 2024 / **Time:** 7:00pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Damian Goodman, Healley Saltz, Madlen Miller, Yu Zhang, Lisa Roth (via Zoom)

Also in Attendance: Maryellen Kanarr, Kim Wagner

Absent: Lisa Luciano

Meeting officially started by Madlen Miller at 7:00pm

Approval of Minutes – (December 14th, 2023):

Motion to accept by Damian Goodman, seconded by Stephanie Prevost

In Favor: All

Opposed: None

Executive Director Report (Maryellen Kanarr)

Available in Google drive

- 1) Funding for kids yoga from Irons pigs
- 2) Staff development
- 3) New employee at Circulation Desk
- 4) New collection of games and puzzles for checkout
- 5) Musical Instruments, Projector, scanning pen added to the library of things.
 - a. Possibility of donations
- 6) Continuing the survey
 - a. Review in block of time

President's Report (Lisa Roth)

Available in Google drive

Treasurer's Report (Nicole Wentline)

a. Financial Statement – December 2023

Available in Google drive

Motion to accept the Treasurer's Report for filing by Yu Zhang , seconded by Damian Goodman

In Favor: All

Opposed: None

Motion to accept the audited June 2023 Financial Statement by Maddy Miller, seconded by Nicole Wentline

In Favor: All

Opposed: None

Continuing Business

- a. Healley Saltz, Student Rep report
 - a. The videos have been filmed, will be received by Jan 26th.
 - i. One for schools and one for library
 - b. Meeting in library for competitions – Reading Olympics
 - c. Dress rehearsal – Mock court case – Jury – 4:30-7:00 – Wed, Jan 31st

New Business

Board Action Items

Meeting Room Policy - Attorney reviewed.

Motion to approve the meeting room policy by Nicole Wentline, seconded by Maddy Miller

Favor: All

Opposed: None

Committee Reports

STANDING COMMITTEES

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta
 - Looking for nominees for filling the at large position for the board
- b. PERSONNEL/HR – Madlen Miller
 - Policy reviews by Maryellen

SPECIAL COMMITTEES

- a. DIVERSITY - tabled
- b. FRIEND INVESTMENTS – No report, evaluate the need for the committee.
- c. FRIENDS’ LIAISON – (Lisa Roth)
 - Jan 4th meeting review
 - Book Sale: August 12th – 18th
 - Resource Fair: March 16th (9-12)
- d. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session

Adjournment

Motion to adjourn at 7:43pm by Stephanie Prevost, seconded by Yu Zhang

In Favor: All

Opposed: None