PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

**Date:** January 25th, 2024 / **Time:** 7:00pm

**Location:** Parkland Community Library, 4422 Walbert Avenue, Allentown PA

**Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.

**Attendees**

**In Person:** Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Damian Goodman, Healley Saltz, Madlen Miller, Yu Zhang, Lisa Roth (via Zoom)

**Also in Attendance:** Maryellen Kanarr, Kim Wagner

**Absent:** Lisa Luciano

**Meeting officially started by Madlen Miller at 7:00pm**

**Approval of Minutes** – (December 14th, 2023):

Motion to accept by Damian Goodman, seconded by Stephanie Prevost

In Favor: All

Opposed: None

**Executive Director Report** (Maryellen Kanarr)

Available in Google drive

1) Funding for kids yoga from Irons pigs
2) Staff development
3) New employee at Circulation Desk
4) New collection of games and puzzles for checkout
5) Musical Instruments, Projector, scanning pen added to the library of things.
   a. Possibility of donations
6) Continuing the survey
   a. Review in block of time

**President’s Report** (Lisa Roth)

Available in Google drive

**Treasurer’s Report** (Nicole Wentline)

a. Financial Statement – December 2023
   Available in Google drive
   Motion to accept the Treasurer’s Report for filing by Yu Zhang, seconded by Damian Goodman
   In Favor: All
   Opposed: None
Motion to accept the audited June 2023 Financial Statement by Maddy Miller, seconded by Nicole Wentline
In Favor: All
Opposed: None

**Continuing Business**

a. Healley Saltz, Student Rep report
   i. The videos have been filmed, will be received by Jan 26th.
   ii. One for schools and one for library
b. Meeting in library for competitions – Reading Olympics
c. Dress rehearsal – Mock court case – Jury – 4:30-7:00 – Wed, Jan 31st

**New Business**

**Board Action Items**
Meeting Room Policy - Attorney reviewed.
Motion to approve the meeting room policy by Nicole Wentline, seconded by Maddy Miller
Favor: All
Opposed: None

**Committee Reports**

**STANDING COMMITTEES**
a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
b. NOMINATING – Pranshu Gupta
   Looking for nominees for filling the at large position for the board
b. PERSONNEL/HR – Madlen Miller
   Policy reviews by Maryellen

**SPECIAL COMMITTEES**
a. DIVERSITY - tabled
b. FRIEND INVESTMENTS – No report, evaluate the need for the committee.
c. FRIENDS’ LIAISON – (Lisa Roth)
   Jan 4th meeting review
   Book Sale: August 12th – 18th
   Resource Fair: March 16th (9-12)
d. DEVELOPMENT – No report

**Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)**

**Public Comment** - No comment

**Executive Session**

**Adjournment**
Motion to adjourn at 7:43pm by Stephanie Prevost, seconded by Yu Zhang
In Favor: All
Opposed: None