

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: February 22nd, 2024 / **Time:** 7:00pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Damian Goodman, Healley Saltz, Madlen Miller, Yu Zhang, Lisa Roth, Lisa Luciano

Also in Attendance: Maryellen Kanarr

Absent: None

Meeting officially started by Lisa Roth at 7:00pm

Approval of Minutes – (January 25th, 2024):

Motion to accept by Yu Zhang, seconded by Nicole Wentline

In Favor: All

Opposed: None

Executive Director Report (Maryellen Kanarr)

Available in Google drive

- 1) The community survey currently has 80 responses.
- 2) Part-time circulation employee, fully staffed, 27 including full-time and part-time.
- 3) Annual state report, due March 15th. Financial Reporting – some statistics must be reported Jan – Dec
- 4) Iron pigs presented the check on Feb 5th.
- 5) Have a 3D printer. From a donation in honor of 50th anniversary.
- 6) Planning for an art display in the gallery from students and local artists.

President's Report (Lisa Roth)

Available in Google drive

Successful events

- 1) Uplit book club
- 2) Young Critics Book Club
- 3) PCL Jam session
- 4) The PCL Jam Session and the Rebel Girls Club were highlighted in the Feb 22nd edition of the Parkland Press.

Treasurer's Report (Lisa Luciano)

a. Financial Statement – January 2024

Available in Google drive

Motion to accept the Treasurer's Report for filing by Maddy Miller, seconded by Damian Goodman

In Favor: All

Opposed: None

Continuing Business

- a. Healley Saltz, Student Rep report
 - 1) Mock Trial – Jan 31st, staff volunteered.
 - 2) Marketing – School announcements, All library communication.
 - 3) Jam session recruitment

New Business

Website – There are options to review.

Board Action Items

Committee Reports

STANDING COMMITTEES

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta
 - a. In the process of reviewing questions and scheduling interviews.
- c. PERSONNEL/HR – Madlen Miller – no updates

SPECIAL COMMITTEES

- a. DIVERSITY - tabled
- b. FRIENDS' LIAISON – Lisa Roth
- c. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session

Adjournment

Motion to adjourn at 8:03pm by Lisa Luciano, seconded by Damian Goodman

In Favor: All

Opposed: None