PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: February 22\textsuperscript{nd}, 2024 / Time: 7:00pm
Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

Mission: The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.

Attendees
In Person: Nicole Wentline, Pranshu Gupta, Stephanie Prevost, Damian Goodman, Healley Saltz, Madlen Miller, Yu Zhang, Lisa Roth, Lisa Luciano

Also in Attendance: Maryellen Kanarr

Absent: None

Meeting officially started by Lisa Roth at 7:00pm

Approval of Minutes – (January 25\textsuperscript{th}, 2024):

Motion to accept by Yu Zhang, seconded by Nicole Wentline
In Favor: All
Opposed: None

Executive Director Report (Maryellen Kanarr)
Available in Google drive
1) The community survey currently has 80 responses.
2) Part-time circulation employee, fully staffed, 27 including full-time and part-time.
3) Annual state report, due March 15\textsuperscript{th}. Financial Reporting – some statistics must be reported Jan – Dec
4) Iron pigs presented the check on Feb 5\textsuperscript{th}.
5) Have a 3D printer. From a donation in honor of 50th anniversary.
6) Planning for an art display in the gallery from students and local artists.

President’s Report (Lisa Roth)
Available in Google drive
Successful events
1) Uplit book club
2) Young Critics Book Club
3) PCL Jam session
4) The PCL Jam Session and the Rebel Girls Club were highlighted in the Feb 22nd edition of the Parkland Press.

Treasurer’s Report (Lisa Luciano)
a. Financial Statement – January 2024
   Available in Google drive
Motion to accept the Treasurer’s Report for filing by Maddy Miller, seconded by Damian Goodman
In Favor: All
Opposed: None

Continuing Business
a. Healley Saltz, Student Rep report
   1) Mock Trial – Jan 31st, staff volunteered.
   2) Marketing – School announcements, All library communication.
   3) Jam session recruitment

New Business
Website – There are options to review.

Board Action Items

Committee Reports
STANDING COMMITTEES
   a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
   b. NOMINATING – Pranshu Gupta
      a. In the process of reviewing questions and scheduling interviews.
   c. PERSONNEL/HR – Madlen Miller – no updates

SPECIAL COMMITTEES
   a. DIVERSITY - tabled
   b. FRIENDS’ LIAISON – Lisa Roth
   c. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session

Adjournment

Motion to adjourn at 8:03pm by Lisa Luciano, seconded by Damian Goodman
In Favor: All
Opposed: None