

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: October 24th, 2024 / **Time:** 7:07pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Nicole Wentline, Pranshu Gupta, Damian Goodman, Madlen Miller, Lisa Roth, Stephanie Prevost, Mallory Sweeney, Heally Saltz, Yu Zhang, Lisa Luciano

Also in Attendance: Maryellen Kanarr, Kim Wagner

Absent: None

Meeting officially started by Lisa Roth at 7:07pm

Approval of Minutes – (September 24th, 2024):

Motion to accept by Maddy Miller, seconded by Yu Zhang

In Favor: All

Opposed: None

Executive Director Report (Maryellen Kanarr)

Available in Google drive

1. 6 Tablets cart are setup, suggestion for beta testing
2. Trexler grant submitted
3. Kanopy – access to full catalog
4. Kim Wagner is a notary, no cost.
5. PSD Family Night at the library was a success.
6. Library is a Toys for Tots location
7. Hired for full time youth services position
8. PALA – conference in Harrisburg – 3 attendees from library

President's Report (Lisa Roth)

Thank you note to the Executive Director and Board

Treasurer's Report (Lisa Luciano)

- a. Financial Statement – Sept. 2024
- b. Funds Breakdown as of 9-30-24
- c. Fiscal year-to-date expenses vs. overall 2024-2025 Budget

Available in Google drive

Motion to accept the Treasurer's Report for filing by Lisa Luciano, seconded by Nicole Wentline
In Favor: All
Opposed: None

Student Representative Report (Healley Saltz)

1. Debate Team practicing at the library.
2. Historical Documentation – Oct 29th – Video creation – interviewing the women familiar with history of the library
3. Promotions for Hoopla on school learning systems

Continuing Business

None

New Business

- a. HR Handbook - HR committee and the lawyer will evaluate and make available to board for review.

Board Action Items

Committee Reports

STANDING COMMITTEES

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta – no report.
- c. PERSONNEL/HR – Madlen Miller – no report

SPECIAL COMMITTEES

- a. DIVERSITY - tabled
- b. FRIENDS' LIAISON – Lisa Roth
Board agreed to install a book drop if the Friends approve its funding.
- c. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session – None

Adjournment

Motion to adjourn at 7:27pm by Mallory Sweeney, seconded by Lisa Luciano
In Favor: All
Opposed: None