

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: June 27th, 2024 / **Time:** 7:00pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Nicole Wentline, Pranshu Gupta, Damian Goodman (Zoom), Madlen Miller, Lisa Roth, Stephanie Prevost, Mallory Sweeney, Heally Saltz

Also in Attendance: Maryellen Kanarr, Kim Wagner

Absent: Yu Zhang, Lisa Luciano

Meeting officially started by Lisa Roth at 7:02pm

Approval of Minutes – (May 23rd, 2024):

Motion to accept by Nicole Wentline, seconded by Maddy Miller

In Favor: All

Opposed: None

Abstain: Stephanie Prevost

Executive Director Report (Maryellen Kanarr)

Available in Google drive

- 1) Over 500 people signed up on Beanstack
- 2) Website and Calendar updated
- 3) Grants applied
- 4) Exploring PPL grants suggested
- 5) More museum passes will be added to the collection
- 6) Patron donated for technology for use by kids, options being explored

President's Report (Lisa Roth)

Available in Google drive

Treasurer's Report (Nicole Wentline)

a. Financial Statement – May 2024

Available in Google drive

Motion to accept the Treasurer's Report for filing by Stephanie Prevost, seconded by Mallory Sweeney

In Favor: All

Opposed: None

Continuing Business

a. Heally Saltz, Student Rep report

- a. Promote registration for summer reading
- b. Historical documentation – will interview 2 people, visit library with students
- c. Promote the Yoga class to Parkland Mental Health Club
- d. Libby and Hoopla, advertise for use by high school students
- e. Promoting museum passes
- f. Volunteers needed for shelving

New Business

Board Action Items

1. 2024-2025 Budget for adoption – includes Historical & Proposed, Explanations and Projections for upcoming years
 - a. Maintenance cost
 - b. Hardware update
 - c. Notary services will be provided in future.
 - d. Planning for the outreach
 - e. Slight increase in insurance, assessed yearly
 - f. New utilities explored for price advantage
 - g. New apps for use by patrons
 - h. Correction included in the budget for overpayment of taxes to the library

Motion to accept the PCL 2024-2025 Budget for adoption in the amount of 1,128,054 by Lisa Roth, seconded by Maddy Miller

In Favor: All

Opposed: None

2. Board terms

Motion to accept their 2nd 3-year term Lisa Roth, Lisa Luciano on the board by Maddy Miller, seconded by Stephanie Prevost

In Favor: All

Opposed: None

3. Election of Officers

Motion to accept the 2024-25 slate of officers

Lisa Roth - President

Maddy Miller – Vice President

Lisa Luciano - Treasurer

Pranshu Gupta - Secretary

by Nicole Wentline, seconded Mallory Miller

In Favor: All

Opposed: None

4. Review by laws document for discussion

Committee Reports

STANDING COMMITTEES

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta – no report.
- c. PERSONNEL/HR – Madlen Miller – reported under #7 above.

SPECIAL COMMITTEES

- a. DIVERSITY - tabled
- b. FRIENDS' LIAISON – Lisa Roth
Fundraiser on July 20th
Book sale in August
Thursday bookshop new hours added
- c. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session

Adjournment

Motion to adjourn at 8:31 pm by Nicole Wentline, seconded by Stephanie Prevost

In Favor: All

Opposed: None