

PARKLAND COMMUNITY LIBRARY Board of Directors Meeting

Date: January 23rd, 2025 / **Time:** 7:00pm

Location: Parkland Community Library, 4422 Walbert Avenue, Allentown PA

***Mission:** The library connects people to each other and the world, serving as the cornerstone of our community by providing access to information, technology, and cultural enrichment for a lifetime of learning and enjoyment.*

Attendees

In Person: Nicole Wentline, Pranshu Gupta, Damian Goodman, Madlen Miller, Lisa Roth, Stephanie Prevost, Healley Saltz, Lisa Luciano

Also in Attendance: Maryellen Kanarr

Absent: Mallory Sweeney

Meeting officially started by Lisa Roth at 7:02pm

Approval of Minutes – (Dec 12th, 2024):

Motion to accept by Damian Goodman, seconded by Maddy Miller

In Favor: All

Opposed: None

Executive Director Report (Maryellen Kanarr)

Available in Google drive

- 1) Computer literacy adult classes on Mondays, monthly
- 2) Sign up for free trees, March 15th, for earth day
- 3) 4imprint grant received
- 4) Winter reading challenge, Feb 22nd
- 5) AARP volunteers, Library did the scheduling Monday and Wednesday Mornings, 2-7pm
- 6) Connecting with PA Career link Lehigh valley for youth internship
- 7) Borrowed book - 8% increase
- 8) Patron visit – 10% increase

President's Report (Lisa Roth)

March 15th, Symposium and Resource Fair

Treasurer's Report (Lisa Luciano)

Financial Statement – December, 2024

Available in Google drive

Motion to accept the Treasurer's Report for filing by Lisa Luciano, seconded by Damian Goodman

In Favor: All

Opposed: None

Student Representative Report (Healley Saltz)

- 1) Advisor for the Child development club – safe sitting class, Feb 14th
- 2) Volunteer signups, all slots full

Continuing Business

Revision to Bylaws - Discussion regarding the document

New Business

Board Action Items

Committee Reports

STANDING COMMITTEES

- a. BUDGET/FINANCE – Lisa Luciano – reported under #5 above.
- b. NOMINATING – Pranshu Gupta – no report.
- c. PERSONNEL/HR – Madlen Miller
 - a. Handbook Updated and presented

SPECIAL COMMITTEES

- a. DIVERSITY - tabled
- b. FRIENDS' LIAISON – Lisa Roth
 - a. Spring and Fall Flower Sale
 - b. Increasing Sales
 - c. May 17th – festival of the arts
- c. DEVELOPMENT – No report

Board Questions Regarding Pre-reads (staff department reports, statistics, and donations)

Public Comment - No comment

Executive Session – None

Adjournment

Motion to adjourn at 7:54pm by Nicole Wentline, seconded by Maddy Miller
In Favor: All
Opposed: None

Respectfully submitted,

Pranshu Gupta

Board Secretary